Application for Admission to Town Farm Nursery September 2026

St Mary's Crescent, Stanwell, Staines, Middlesex, TW19 7HU
Tel No: 01784 254380

(Application form for children born between 01/09/2022 – 31/08/2023)

In order to be considered in the initial allocation of nursery places this form should be returned to the above address by 3rd February 2026. Late applications will be considered after the 7th May 2026. ***(Applications need to be returned to the school office with a copy of the child's birth certificate and proof of address of the parents/carers.)***

1. Child's details

Child's surname	
Child's first name	
Child's middle name(s)	
Child's date of birth	……../……../……
Gender	Male / Female
Child's home address (this must be the child's normal place of residence and not a relative's or carer's address)	**Postcode:**

2. Parent/guardian/carer's details

Title		**First name**		**Surname**	
Address (if different from child's address)				**Postcode:**	
Telephone numbers:					
Day		**Evening**		**Mobile**	
Email address					
Do you have parental responsibility for this child?				**Yes / No**	
Relationship to child:					
☐ Mother ☐ Carer …… ☐ *Other contact		☐ Father ☐ Social worker		☐ Step parent ☐ *Other relative *Please add more details	

3. Children in public care

Is the child in the care of a local authority?	Yes / No
If no, has the child previously been in care and did they leave care through adoption, a child arrangements order or a special guardianship order?	Yes / No
If you have answered yes to either of these questions, please state the name of the local authority and provide evidence with your form	

4. Social or medical needs

Does the child have a social or medical need for a place at this nursery?	Yes / No
If yes please provide details	
Please continue on a separate sheet and provide independent evidence to support your case	

5. Siblings

Will the child have a sibling attending the nursery or the main school at the time of admission?	Yes / No
If yes please confirm the name and date of birth of the sibling	

6. Declaration of parent/guardian/carer

I wish to apply for a place at the nursery school named overleaf. I certify that I am the person with parental responsibility for the child named in Section 1 and that the information given is true to the best of my knowledge and belief. I understand that if I give any false or deliberately misleading information on this form and/or supporting documents, or withhold any relevant information, this may lead to the withdrawal of an offer of a nursery place for my child. I understand that it is my responsibility to provide full information to the nursery and that I will notify them of any changes to the details on this form or accompanying evidence as soon as they occur, including any change of address.

Signature of parent/guardian/carer	**Date**

Personal Information Policy - We respect your rights and are committed to ensuring that we protect your details and the information about your dealings with us. In accordance with the Data Protection Act 1998, we will use your information for the purpose of processing your application for a nursery place. We may share your information (but only the minimum amount of information necessary and only where it is lawful to do so) with the Council, other schools, central government departments, law enforcement agencies, statutory and judicial bodies, community service providers, contractors that process data on our behalf and medical advisors. We may also use and disclose information that does not identify individuals for research and strategic development purposes.

Offer for September 2026

Please indicate your preference:

	Hours	**Days / Times***	**Please mark in order of preference 1st, 2nd, 3rd**
Offer 1 (all eligible)	15 Hours:	Monday – all day Tuesday – all day Wednesday - morning	
Offer 2 (all eligible)	15 Hours	Wednesday - afternoon Thursday – all day Friday – all day	
Offer 3 (see eligibility)	30 Hours	Monday – all day Tuesday – all day Wednesday – all day Thursday – all day Friday – all day	

(* times will be confirmed when the offers are made)

Eligibility for 30 Hours

- For families where both parents are working (or the sole parent is working in a lone-parent family), and each parent earns the equivalent of 16 hours a week at the national minimum or living wage, and earns less than £100,000 a year
- It's a total of 30 hours of free childcare per week, over 38 weeks or the equivalent number of hours across more weeks per year
- If you are offered a place for 30 hours you **must** apply for a code before 31st August 2026 and submit to the school before your child's start date.